

TWGHs Lui Yun Choy Memorial College
Letter to Parents (June) F.1-F.3

28th May 2025

Dear Parents,

Please be informed of the arrangements of the school affairs, as well as the updates on some of our school activities in June. The following is a summary of the Letter to Parents (June):

Events for Whole Schools:


- Special Schedule in June (School Circular No.355 (24-25))
- Promotion Criteria (School Circular No.356 (24-25))
- TWGHs Flag Day for School Year 2024/2025 (School Circular No.357 (24-25))

Events for Particular Forms:

- Criteria for promotion to Elite Class in F.1 and F.2 (School Circular No.359 (24-25))
- Criteria for promotion to Elite Class in F.4 (School Circular No.360(24-25))
- F.3 Enhancement Practice (School Circular No.361(24-25))
- Territory-wide System Assessment for F.3 students (School Circular No.362(24-25))

For detailed information, please visit www.lycmc.edu.hk. If you have any comments or suggestions regarding our school policies, please contact our general office at 2706 0743 or complete and return the reply slip to the relevant class teacher. We welcome your feedback.

Best regards,


Lai Wai Kong, Pan
Principal





Class: _____ Class number: _____
_____ - _____ - 2025

Reply-slip of the Letter to Parents (June)

Part I (Compulsory)

Dear Mr. Lai,

I acknowledge the details of the Letter to Parents (June).

Yours sincerely,

_____ (Signature of Parent/Guardian)

_____ (Name of Parent/Guardian)

_____ (Name of Student)

— End of Part I —

Part II (Optional)

Class: _____ Class number: _____
_____ - _____ - 2025

I would like to offer the following suggestions on the Letter to Parents (June):

Yours sincerely,

_____ (Signature of Parent/Guardian)

_____ (Name of Parent/Guardian)

_____ (Name of Student)

— End of Part II —

School's Follow-Up (To be filled in and submitted to Ms. Leung of the general office by the class teacher.)

_____ 2025

☐ the opinion has been reflected to the department concerned and a reply has been made to the parent.

☐ the opinion has been referred to the department concerned _____ for follow-up.

_____ (Name of Class ☐ _____ (Endorsed by the Vice-Principal)
Teacher)

_____ (Signature of the Class ☐ _____ (Endorsed by the Principal)
Teacher)

_____ (Name & signature of follow-up teacher)

Please ✓ the appropriate boxes.

Class teachers must submit a brief report (including date, time, and contact person) to Ms. Carmen Leung for record-keeping.

Events for Whole Schools:

● **Special Schedule in June (School Circular No.355 (24-25))**

Date	Event
30 th May, 2025 (Friday) to 13 th June, 2025 (Friday)	Second Term Examination Please refer to School Circular No. 328 (24-25) in the May Parents' Letter for details.
13 th June, 2025(Friday)	F.3 Enhancement Practice Please refer to (School Circular No.361 (24-25)) for details.
19 th June, 2025(Thursday) to 20 th June, 2025(Friday)	Territory-wide System Assessment for F.3 students Please refer to School Circular No.362 (24-25)) for details.
27 th June, 2025 (Friday)	F.6 Graduation Ceremony Please refer to School Circular No.365 (24-25)) for details.
16 th June, 2025(Monday) to 16 th July, 2025(Wednesday)	Post Exam Activities

For enquiries, please contact our Vice-principal, Mr. Tsui Ka Wai.

● **Promotion Criteria (School Circular No.356 (24-25))**

The following are the promotion criteria for each form:

Promotion	Criteria
F.1 to F.2	Average mark must be 50 or above; Conduct grade must be C- or above.
F.2 to F.3	
F.3 to F.4	
F.4 to F.5* F.5 to F.6	Average mark must be 40 or above; Pass Chinese, English, Mathematics, Citizenship and Social Development, and one HKDSE elective subject (40 marks or above, excluding Applied Learning subjects); Conduct grade must be C- or above. (*Repeaters may not be able to take their original elective subjects.)

For students who cannot meet the above standards, the school may consider the students' academic results, discipline committee's comments, the number of students and the combination of subjects in deciding the promotion. Students diagnosed with learning difficulties by a social worker and EDB representatives may receive special arrangements on a case-by-case basis.

For enquiries, please contact our Vice-principal, Mr. Tsui Ka Wai or our Vice-principal, Mr. Fok Kin Shing.

● **TWGHs Flag Day for School Year 2024/2025 (School Circular No.357 (24-25))**

The annual fund-raising activity, TWGHs Flag Day, will be held in the morning of 20th August 2025 (Wednesday). The TWGHs Chairman and the Honorary Supervisor of Tung Wah Schools, Mr Ho Yau Kai, Orlando, appeals to all students and parents to give full support to this meaningful event. Moreover, to arouse the social consciousness of students and provide them with a chance to take part in community services by helping people in need, we would like to invite students to participate. All F.4 and F.5 students, along with F.1 to F.3 students (who must be accompanied by a parent and consent to participate), will be arranged to participate in this event. Insurance costs will be covered.

Student participants are required to attend a briefing session in the classrooms at 10:00 a.m. on 18th August, 2025 (Monday) where donation bags will be distributed. When there is an announcement of closure of school by EDB on that day, the briefing session will be postponed to 12:15 p.m. on 19th August 2025 (Tuesday).

For enquiries, please contact our teachers, Miss Cheng Yuen Ming, Miss Lui Po Chu or Miss Yan Lai Hung.

Events for Particular Forms:

● Criteria for promotion to Elite Class in F.1 and F.2 (School Circular No. 359 (24-25))

Criteria for promotion to Elite Class in F.1 and F.2

	Promotion	Criteria	Conditions
1.	Students from 1A–1C (Average Class) who meet the criteria are promoted to 2D (Elite Class) Students from 2A–2C (Average Class) who meet the criteria are promoted to 3D (Elite Class)	● Whole year results: Position in Form within top 33	Subject to vacancies in 2D or 3D (Elite Class) and parental consent.
2.	Students from 1D (Elite Class) who meet the criteria are promoted to 2D (Elite Class) Students from 2D (Elite Class) who meet the criteria are promoted to 3D (Elite Class)	● Whole year results: Position in Form within top 50%	/
3.	Special cases	Individual consideration	/

* Class allocation should be adopted in Promotion Meeting.

Application period: 30th May to 18th June 2025

For enquiries, please contact our Vice-principal, Mr. Tsui Ka Wai and our Vice-principal, Mr. Fok Kin Shing.

● Criteria for promotion to Elite Class in F.4 (School Circular No. 360 (24-25))

1.	Students must rank in the top 50% in core subjects (Chinese, English, and Mathematics) among the students to be promoted to F.4.
2.	Shortlisted students will be selected according to their ranking in all core subjects (i.e. Chinese, English and Mathematics).

For enquiries, please contact our Vice-principal, Mr. Tsui Ka Wai or our Vice-principal, Mr. Fok Kin Shing.

● F.3 Enhancement Practice (School Circular No.361 (24-25))

To nurture F.3 students' basic competency in English, Chinese and Mathematics, all F.3 students have to attend the following courses on 13th June, 2025.

Date: 13 June 2025 (Friday):

Time/ Class	3A(Rm 504)	3B(Rm 505)	3C(Rm 506)	3D(Rm 507)
8:00-8:05	Attendance taking			
8:05-9:00	English Language			
9:05-10:00	Mathematics			
10:05-11:00	Chinese Language			

Students are required to arrive at school before 7:55am in tidy school uniform. Late and absent students will be penalized according to school regulations. Students must bring their stationery and relevant learning materials to classes.

All absentees must submit parents' letters of explanation together with supporting documents (e.g. medical certificate) on the following day. For those students applying for casual leave, they have to inform the school 3 days prior to the lessons, otherwise they will be considered as playing truant.

For enquiries, please contact our teachers, Ms. Cheng Yuen Ming or Ms. Cheng Lai Sha

● **Territory-wide System Assessment for F.3 students (School Circular No.362 (24-25))**

According to the EDB's guidelines, it is compulsory for F.3 students to attend the Territory-wide System Assessment (TSA) which covers Chinese Language, English Language and Mathematics. Students should arrive at school in tidy school uniforms by 8:00 a.m. on 19th June and 20th June, 2025. Students must bring their **HKID card**, a dark blue or black pen, and other stationery. The time for the assessment is as below. In case of bad weather or emergency, the assessment would be deferred to 25th June, 2025.

For enquires, please contact our teachers, Ms. Cheng Yuen Ming or Ms. Cheng Lai Sha.

19/6/2025	20/6/2025
Chinese Language – Writing Assessment (75 minutes) 8:45—10:00	English Language – Writing Assessment (40 minutes) 8: 45—9:25
(Recess)	(Recess)
Chinese Language – Reading Assessment (30 minutes) 10:30—11:00	English Language – Reading Assessment (35 minutes) 10:00—10:35
	English Language – Listening Assessment (About 35 minutes) 10:40—11:15
(Recess)	(Recess)
Chinese Language – Audio Visual Information Assessment (About 15 minutes) 11:30—11:45	Mathematics (65 minutes) 11:45—12:50
Chinese Language – Listening Assessment (About 20 minutes) 11:50—12:10	