

TWGHs Lui Yun Choy Memorial College
March Letter to Parents(F.4-F.6)

28th February 2025

Dear Parents,

This is to inform you of the arrangements of the school affairs, as well as an update on some of our school activities in March. The following is the summary of the school circulars concerned:

Events for Whole Schools:

- Special Schedule in March (School Circular No.259 (24-25))
- Interviews for the Application for Secondary One Discretionary Places (School Circular No.260 (24-25))
- Switching to Summer School Uniform (School Circular No.261 (24-25))
- Promotion Standards (School Circular No.262 (24-25))
- 30th Anniversary Celebration-cum-LYC Art Studio Opening Ceremony and Preparation Day (School Circular No.263 (24-25))

Events for Particular Forms:

- F.1 to F.5 Second Term Test (School Circular No.264 (24-25))
- F.6 students access to HKDSE personal data (School Circular No.266 (24-25))

You can also find this information on our school website at <http://www.lycmc.edu.hk>. If you have any comments or opinions on our school policies, please feel free to contact our general office at 27060743 or complete the reply slip and return via the class teachers concerned. Suggestions are most welcome.

Best Regards,

Lai

Mr. Lai Wai Kong
(The Principal)





Class: _____ Class number: _____

_____ - _____ - 2025

Reply-slip of the March Parents' Letter

Part I (Compulsory)

Dear Mr. Lai,

I acknowledge the details of the March school circulars.

Yours sincerely,

_____ (Signature of Parent/Guardian)

_____ (Name of Parent/Guardian)

_____ (Name of Student)

—End of Part I—

Part II (Optional)

Class: _____ Class number: _____

_____ - _____ - 2025

I would like to offer the following suggestions on the March school circulars:

Yours sincerely,

_____ (Signature of Parent/Guardian)

_____ (Name of Parent/Guardian)

_____ (Name of Student)

—End of Part II—

School's Follow-Up (To be filled in and submitted to Ms. Leung of the general office by the class teacher.)

_____ 2025

the opinion has been reflected to the department concerned and a reply has been made to the parent.

the opinion has been referred to the department concerned _____ for follow-up.

_____ (Name of Class Teacher)

_____ (Endorsed by the Vice-principal)

_____ (Signature of the Class Teacher)

_____ (Endorsed by the Principal)

_____ (Name & signature of follow-up teacher)

Please ✓ the appropriate boxes.

Class teacher has to submit a simple report (including date, time and contact person) and submit to Ms. Carmen Leung for record.

Events for Whole Schools:

● **Special Schedule in March (School Circular No.259 (24-25))**

Date	Event
1 st March, 2025 (Saturday)	F.3 Talk on Senior Secondary Curriculum Please refer to Feb Letter to Parents School Circular No.216 (24-25) for details.
5 th March, 2025 (Wednesday) to 7 th March, 2025 (Friday)	Checking of F6 mock examination paper Please refer to Feb Letter to Parents School Circular No.217 (24-25) for details.
8 th March, 2025 (Saturday)	Parents' Day F.1-5 students are required to put on school uniforms and accompany their parents to the meeting on time.
15 th March, 2025 (Saturday)	Interviews for the Application for Secondary One Discretionary Places Please refer to School Circular No.260 (24-25) for details.
21 st March, 2025 (Friday) and 24 th March, 2025 (Monday)	Preparation for 30th Anniversary Celebration-cum- LYC Art Studio Opening Ceremony Student helpers must dress in tidy school uniform in attending the rehearsal at 8:30 am. Please refer to School Circular No.263 (24-25) for details.
25 th March, 2025 (Tuesday)	30th Anniversary Celebration-cum-LYC Art Studio Opening Ceremony Student helpers must dress in tidy school uniform in attending the rehearsal at 9:00 am. Please refer to School Circular No.263 (24-25) for details.
26 th March, 2025 (Wednesday)	School Holiday Students are not required to return to school on that day and should have revisions at home.
2 nd April, 2025 (Wednesday) to 9 th April, 2025 (Wednesday)	F.1 to F.5 Second Term Test Please refer to School Circular No.264 (24-25) for details.

For enquiries, please contact our Vice-principal, Mr. Tsui Ka Wai.

● **Interviews for the Application for Secondary One Discretionary Places (School Circular No.260 (24-25))**

Secondary One Discretionary Places for Secondary School Places Allocation System 2025/2026 (i.e. enrolment in September 2025) interviews will be arranged on 15th March 2025 (Saturday).

Interviews will be conducted individually. Questions requiring analytical and communicative abilities, social etiquette and creativity will be raised to the applicants. The interview will be conducted in Cantonese and English.

For enquiries, please contact our Vice-principal, Mr. Tsui Ka Wai.

● **Switching to Summer School Uniform (School Circular No.261 (24-25))**

From 1st April to 9th April 2025, students may wear summer or winter school uniform during this transition period. With effect from 23rd April 2024 (Wednesday), students should be in summer school uniform at school. The sample of summer school uniforms is shown on the notice board outside the General Office. Parents are seriously reminded of the requirements of boys' pants and please refer to page 5 of the student handbook for the details.

For enquiries, please contact our teacher Ms. Lau King Tak.

● **Promotion Standards (School Circular No.262 (24-25))**

The following are the promotion criteria for each form:

Promotion	Criteria
F.1 to F.2	Average mark must be 50 or above; Conduct grade must be C- or above.
F.2 to F.3	
F.3 to F.4	
F.4 to F.5*	Average mark must be 40 or above;
F.5 to F.6*	Pass in Chinese, English, Mathematics, Citizenship and Social Development and one elective subject to be taken in HKDSE (40 marks or above, not including applied learning subjects); Conduct grade must be C- or above. (*Repeaters may not be able to take their original elective subjects.)

For students who cannot meet the above standards, the school may consider the students' academic results, discipline committee's comments, the number of students and the combination of subjects in deciding the promotion. For students who are diagnosed (by a social worker and EDB's representatives) to have learning difficulties, special examination arrangement will be considered on a case-by-case basis.

For enquiries, please contact our Vice-principal, Mr. Tsui Ka Wai or our Vice-principal, Mr. Fok Kin Shing.

● **30th Anniversary Celebration-cum-LYC Art Studio Opening Ceremony and Preparation Day (School Circular No.263 (24-25))**

“30th Anniversary Celebration-cum-LYC Art Studio Opening Ceremony” will be held at 3:00 pm on 25th March 2025 (Tuesday). Students of class 1A, 1C and 1D need to arrive at school on or before 1:45pm and must be dressed in tidy school uniform in attending the ceremony. Other students are not required to return to school on that day. Student helpers must dress in tidy school uniform in attending the rehearsal at 9:00 am.

To prepare for the “30th Anniversary Celebration-cum-LYC Art Studio Opening Ceremony”, Student helpers must dress in tidy school uniform in attending the rehearsal at 8:30 am on 21st March (Friday) and 24th March (Monday). The expected time for the end of rehearsal is 12:30 pm. Some performance units will have additional rehearsals in the afternoon. Please pay attention to the extra parent letter that will be issued. The rest of the students do not need to return to school for classes that day.

For enquiries, please contact our Vice-Principal, Mr. Fok Kin Shing Tony.

Events for Particular Forms:

● **F.1 to F.5 Second Term Test (School Circular No.264 (24-25))**

The Second Term Test for Form 1 to Form 5 students will be held from 2nd to 9th April 2025. Please see the attached document for details. **Students can go home and do revision after the test. No lesson will be held in the afternoon. Form 4 and Form 5 students who do not have to sit the second session test can also go home after the first session.** In case school has to be cancelled due to deteriorating weather conditions, the test(s) scheduled on that day will be cancelled and postponed to a later date while other tests that followed will be preceded as scheduled.

For enquiry, please contact our teacher, Miss Cheng Yuen Ming.

● **F.6 students access to HKDSE personal data (School Circular No.266 (24-25))**

In order to collect Hong Kong Secondary School Examination scoring records and copies of examination papers for the school's teaching purposes, the school now invites Form 6 students to assist in 'Personal Data Request' (checking papers). The application form, an authorization letter and a consent form will be distributed on 5th to 7th March. Students should complete and sign them before 7th March, and a photocopy of the ID card should be submitted to the class teacher this time. All application fees will be borne by the school. After the HKDSE results are released, we will notify students individually the subjects to be checked. After receiving copies of the scoring records and examination papers, they will be copied and archived, and all information will be returned to the students.

For enquiries, please contact our teacher, Miss Cheng Yuen Ming.

2024-2025 Second Term Test Timetable

F1	April 2 (Wednesday)	April 3 (Thursday)	April 7 (Monday)	April 8 (Tuesday)	April 9 (Wednesday)
Subject Time	Mathematics 08:30 – 09:30	English Language 08:30 – 09:30	Integrated Science 08:30 – 09:15	Chinese Language 08:30 – 09:30	Putonghua (Hall) 08:30 – 09:00
Subject Time	History 10:00 – 10:30	Chinese History 10:00 – 10:30			Geography (Hall) 9:30 – 10:00

The tests on April 9 are held at the Hall.

The rest of the tests are held in the classrooms.

F2	April 2 (Wednesday)	April 3 (Thursday)	April 7 (Monday)	April 8 (Tuesday)	April 9 (Wednesday)
Subject Time	English Language 08:30 – 09:30	Mathematics 08:30 – 09:30	Geography 08:30 – 09:00	Integrated Science 08:30 – 09:15	Chinese Language 08:30 – 09:30
Subject Time	History 10:00 – 10:30	Chinese History 10:00 – 10:30			

The tests are held in the classrooms.

F3	April 2 (Wednesday)	April 3 (Thursday)	April 7 (Monday)	April 8 (Tuesday)	April 9 (Wednesday)
Subject Time	Chinese Language 08:30 - 09:30	Integrated Science (Chemistry) 08:30 – 09:00	Mathematics 08:30 – 09:30	English Language 08:30 – 09:30	Integrated Science (Biology) 08:30 – 09:00
Subject Time	Life & Society Business, Accounting & Financial Studies 10:00 – 10:30	Geography 09:30 – 10:00	Chinese History 10:00 – 10:30	History 10:00 - 10:30	Integrated Science (Physics) 09:30 – 10:00

The tests are held in the classrooms.

2024-2025 Second Term Test Timetable

F4	April 2 (Wednesday)	April 3 (Thursday)	April 7 (Monday)	April 8 (Tuesday)	April 9 (Wednesday)
Subject Time	Mathematics 08:30 – 09:30	English Language (SRC) 08:30 – 09:30	Citizenship and Social Development 08:30 – 09:15	Chinese Language (SRC) 08:30 – 09:30	Biology (Room 603) 08:30 – 09:30
Subject Time	Tourism & Hospitality Studies (Room 604) 10:00 – 11:00 Information and Communication Technology (Room 605) 10:00 – 11:00 Chinese Literature (Room 606) 10:00 – 11:00	Physics (SRC) 10:00 – 11:00	Business, Accounting & Financial Studies (Room 604) 09:45 – 10:45 Chinese History (Room 605) 09:45 – 10:45 Visual Arts (Room 214) 09:45 – 11:45	Chemistry (SRC) 10:00 – 11:00	Geography (Room 604) 08:30 – 09:30 Economics (Room 605) 08:30 – 09:30 History (Room 606) 08:30 – 09:30 M2 (Room 607) 08:30 – 09:30

The tests on April 3 and April 8 are held at the Student Resource Centre on the 7th floor.

The rest of the tests are held in the classrooms.

2024-2025 Second Term Test Timetable

F5	April 2 (Wednesday)	April 3 (Thursday)	April 7 (Monday)	April 8 (Tuesday)	April 9 (Wednesday)
Subject Time	English Language (SRC) 08:30 – 09:30	Biology (Room 603) 08:30 – 09:30	Mathematics (SRC) 08:30 – 09:30	Citizenship and Social Development 08:30 – 09:15	Chinese Language 08:30 – 09:30
Subject Time	Chemistry (SRC) 10:00 - 11:00	Geography (Room 604) 08:30 – 09:30 Economics (Room 605) 08:30 – 09:30 History (Room 606) 08:30 – 09:30 M2 (Room 607) 08:30 – 09:30	Physics (SRC) 10:00 - 11:00	Business, Accounting and Financial Studies (Room 305) 09:45 – 10:45 Chinese History (Room 306) 09:45 – 10:45 Visual Arts (Room 214) 09:45 – 11:45	Chinese Literature (Room 102) 10:00 - 11:00 Tourism and Hospitality (Room 305) 10:00 - 11:00 Information and Communication Technology (Room 306) 10:00 - 11:00

The tests on April 2 and April 7 are held at the Student Resource Centre on the 7th floor.

The rest of the tests are held in the classrooms.